

The duties of **the Audit Committee** shall be as follows:

- (a) The Audit Committee shall be responsible for assuring that there is a thorough annual audit of the treasurer's books prior to May 31. An audit shall also be performed prior to whenever a new treasurer takes office.
- (b) The Audit Committee shall assure that any organization that has a separately held treasury account will be subject to an annual audit by the committee.
- (c) An additional audit is required when a written request is received from not less than ten percent (10%) of the voting members of this congregation.