

The Office of Sunday School Superintendent shall be elected at the regular May Congregation Meeting. The term of office shall be one year with no limit on the number of consecutive terms that may be served. The Nominating Committee shall submit at least one name for this Office. Further nominations may come from the floor at the Congregation Meeting. Election procedures to this Office and filling a vacancy in this Office between elections shall follow the same procedures as Committee Representatives to the Church Council.

The Sunday School Superintendent shall serve under the direction of the Education and Youth Chairperson and shall be a member of the Education Committee.

With the assistance of this Committee, the Superintendent, by their own actions, through sub-committees, or through specifically designated individuals, shall be responsible for:

1. Evaluating and selecting a curriculum to be used in the Sunday School classes that is substantial, lively, and consistent with our Biblical faith and Lutheran doctrine. This curriculum shall be approved by the Education committee.
2. Recruiting and assigning of teachers in the Sunday School classes
3. Scheduling of Sunday School classes
4. Assigning of Sunday School rooms for children and adult classes
5. Maintaining a "people accounting system" to record participation in Sunday School programs.
6. Collecting, counting and submitting the Sunday School offering
7. Providing budget requests to the Education and Youth Chairperson
8. Providing teachers with resources and training to foster teaching that is substantial, lively, and consistent with our Biblical faith and Lutheran doctrine.
9. Providing for special programs, which include, but are not limited to; Rally Sunday, Christmas Program, and an end of the year Awards Program.
10. Providing for special awards and recognition for the children such as: Bible memory verse awards and perfect attendance.
11. Providing for Sunday School outreach programs such as nursing home visits, ELCA Hunger Appeal collections, etc.
12. Recognizing teachers' contributions during the year and at the end of the year awards
13. Communicating regularly with the congregation through the use of Sunday School newsletters, the church newsletter and/or the church bulletin.